

[Humphries Elementary School]**Date: [February 11, 2025]****Time: [3:00 pm]****Location: [Virtual - Zoom]**

- I. Call to Order at 3:05 pm**
- II. Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Jaron Trimble	Present
Parent/Guardian		
Parent/Guardian	Abigail Reese-Kelley	Present
Parent/Guardian		
Instructional Staff	Avis Lewis	Present
Instructional Staff	Shakita Lanier	Present
Instructional Staff	Oreta Campbell	Present
Community Member	Leah Clark	Present
Community Member	RaKya Burkes	Absent
Swing Seat	Deborah Sumlin	Present

A quorum is present. The meeting was chaired by Shakita Lanier, our vice-chair.

III. Action Items

- A. **Approval of Agenda:** Motion made by: [Avis Lewis]; Seconded by: [Deborah Sumlin]
Members Approving: Avis Lewis, Abigail Reese-Kelley, Shakita Lanier, Oreta Campbell, Leah Clark, Deborah Sumlin
Members Opposing: none
Members Abstaining: none
Motion [Passes]*
- B. **Approval of Previous Minutes:** Motion made by: [Deborah Sumlin]; Seconded by: [Avis Lewis]
Members Approving: Avis Lewis, Shakita Lanier, Oreta Campbell, RaKya Burkes
Members Opposing: none
Members Abstaining: none
Motion [Passes]
- C. **Replacement of parent members** – tabled until next meeting.

IV. Discussion Items

- A. **Budget Development Presentation**
 - i. The Data, strategic plan and strategic priorities which were reviewed and approved at our last meeting were summarized.

- ii. We are now at the budget priorities stage and will vote on the final budget at our next (and last) meeting on March 12.

B. Budget Allocation Parameters were reviewed

- i. Improve the percent of students achieving at proficient and distinguished level on Georgia Milestones Assessment.
- ii. Full implementation of district literacy initiatives. *
- iii. Build teacher capacity in core content areas, particularly reading, math and science.
- iv. Continue STEM engineering and design program model that has led to obtaining state certification for Humphries.
- v. Recommend high-quality staff for vacant position(s)
- vi. Reduce barriers to school attendance and decrease chronic absenteeism.
- vii. Build systems to support social, emotional, behavioral and mental well-being of students and staff.

C. Signature programming (STEM) funding

- i. We requested \$287,824 to fund our STEM program. This amount would include our coach, 2 paras and expenses such as travel, dues, and supplies.
- ii. We were approved for \$182,832 which will fund our coach and supplies.

D. Staffing Change

- i. **Staffing changes were discussed** – Because of projected lowered enrollment and salary increases we will have to reduce expenses next year.
- ii. **Staffing changes** – (see presentation slide #17 for more detail)
 - 1. We will reduce the number of grade 5 teachers from three to two.
 - 2. We will reduce our specials teachers from 3.5 to 2.5. (Many of these teachers are itinerant and work for more than one school, which is how we can have a half-teacher.)
 - 3. EIP, paraprofessionals, administrative and CTAE staffing will remain the same.
 - 4. We will reduce the number of support staff (Social Worker, Media Specialist, Instructional Coaches, etc.) by 6 positions.
 - 5. The impact of the staff loss on school operations was briefly discussed.

E. Further discussion

- i. The only field trips will be district-sponsored field trips.
- ii. We will lose our “permanent subs.”
- iii. There will be no outside or paid professional learning
- iv. Some funding is reserved and may be released if our enrollment exceeds projections. Uses of these funds if they become available was briefly discussed.

- v. Budget must be locked in by Friday.

V. Action Item

- A. **Approval of the Draft Budget:** Motion made by: [Avis Lewis]; Seconded by: [Shakita Lanier]

Members Approving: Avis Lewis, Abigail Reese-Kelley, Shakita Lanier, Oreta Campbell, Leah Clark, Deborah Sumlin

Members Opposing: none

Members Abstaining: none

Motion [Passes]

VI. Information Items

- A. **Principal's Report** – There is no report at this time.

VII. Announcements:

- A. **Budget class** – Go team members should take the budget ELLIS class if they have not done so already.

- B. **Our Parent Literacy Event** will be held on Tuesday, February 25, 2025.

- C. **Our next meeting** will be held on March 12 for final budget approval.

VIII. Public commentary: No requests for public comment were received.

IX. Adjournment: Motion to Adjourn at 3:40 pm Motion made by: [Avis Lewis]; Seconded by: [Abigail Reese-Kelley]

Members Approving: Avis Lewis, Shakita Lanier, Oreta Campbell, Deborah Sumlin, Leah Clark, Abigail Reese-Kelley

Members Opposing: none

Members Abstaining: none

Motion [Passes]

Minutes Taken By: [Oreta Campbell]

Position: [Secretary]

Date Approved: []